

BUTCOMBE AFTERSCHOOL CARE

Butcombe operates an After School Care facility until 6.00 p.m. for up to 40 children each evening. There is a staffing ratio of one adult to eight children. A charge of £4.00 per half hour is made for any child staying after 3.45 p.m, and parents who are late collecting their child will be charged to the next half hour. A packed tea will be available (at £3.00), but if you wish your child to have tea it is necessary for us to know **before 10.00 a.m**, as these will have to be ordered from the Catering Department.

Under the provisions of the Children Act, we are required to know which pupils are on school premises at all times, therefore **it is necessary for all parents wishing to make use of the After School Care facility to give the school advance notice, in writing. Only in the case of emergencies will a telephone call suffice.**

If you wish your child to be cared for after school, please complete the form attached and return it to the Butcombe School Secretary. Forms for the following week will be available every Monday morning in the Entrance Hall and the Nursery.

AFTER SCHOOL CARE

Week commencing _____

Child's Name _____ Class _____

I wish my child to be cared for in After School on:

Monday until _____ pm including tea (£3.00) _____

Tuesday until _____ pm including tea (£3.00) _____

Wednesday until _____ pm including tea (£3.00) _____

Thursday until _____ pm including tea (£3.00) _____

Friday until _____ pm including tea (£3.00) _____

Signed _____ Date _____

Name in print _____

EMERGENCY CONTACT NUMBER/S FOR THE DAY/S YOUR CHILD WILL BE IN AFTER SCHOOL CARE

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- If your child has any food allergies or special dietary needs please write below _____

