

CLIFTON COLLEGE BUTCOMBE PRE-PREPARATORY SCHOOL

FEES FROM SEPTEMBER 2011

SCHOOL FEES

The fees cover all the teaching which belongs in the ordinary course of education and all the expenses of practical work. Specifically, the cost of meeting Special Educational Needs is not included in the standard fees:

Nursery, mornings only or 3 full days:	£1,550.00	per term
Nursery, 5 full days:	£2,350.00	per term
Reception:	£2,550.00	per term
Year 1:	£2,650.00	per term
Year 2:	£3,070.00	per term
Year 3:	£3,420.00	per term

Textbooks and stationery are included in the fees but parents should anticipate some additional charges associated with co-curricular and other activities. Priority in applications for nursery and reception places will be given to those who enrol for full time classes and after that for those who enrol for five mornings or three full days.

REGISTRATION FEE

This is a non-returnable payment of £150, due when a pupil's name is entered.

DEPOSIT

A deposit of £500 is required for pupils on entry to Butcombe and can be carried forward into the Preparatory School. The repayment of deposits is linked to the settlement of final fee invoices upon the departure of the student from Clifton College. Parents are welcome to gift aid the deposit to the Clifton College when a pupil leaves.

FEES FOR EXTRA TUITION

Private tuition for additional foreign languages, special educational needs and other subjects not offered within the curriculum may be provided and will be charged at an hourly rate of £48.00. Other options are available, including the following:

Dance lessons and similar activities	£61.00 per term
Support teaching, normally one to one	£24.50 per 30 minute lesson
Support by a teaching assistant	£13.50 per 30 minute lesson

(At the discretion of the staff involved, support teaching may be provided in pairs or small groups with an appropriate adjustment to the fee.)

Pupils may be charged for lessons when they are absent from school. Other activities may be available during the year, details and costs to be advised. Dance classes will be based on the provision of thirty lessons over the year and parents will be charged pro-rata to the nearest half term if the school is unable to provide the full thirty sessions. After school care is available from 3.45 p.m. to 6.00 p.m. at a cost of £4.00 per half hour and tea will be charged at £3.00.

MUSIC TUITION

Music lessons are available to pupils in a range of disciplines. If you wish your child to have lessons please complete the relevant section of the authorisation form or contact the Director of Music. The charges will be £22.00 per lesson for a series of 30 minute lessons. Music instruments can generally be hired but must be insured by the parent against 'All Risks' to the

value stated by the music department. Alternatively year 3 pupils may have string lessons in groups of four at a reduced rate of £5.75 per lesson.

Unless notice of cancellation is given, in writing, it will be assumed that a pupil receiving individual music lessons will require tuition to continue from term to term and arrangements will be made accordingly. If parents wish to give notice they must allow a period equivalent to ten lessons from the date of that notice and an appropriate charge may be made to recover costs incurred.

SCHOOL FEES REMISSION

The College does not operate a School Fee Remission Scheme covering prolonged absence by a pupil. However, there are several third party schemes available to parents.

MEDICAL INSURANCE

This is available to all pupils and will be charged automatically to all non EU pupils at £63.00 per term.

INSURANCE OF PUPIL'S PROPERTY

It is regretted that the College cannot entertain any claims for loss of, or damage to, the personal property of pupils. Parents are strongly advised to make their own arrangements for insuring their children's possession including bicycles. This can normally be done by arranging an extension to a household contents policy or by taking out a specialist third party scheme.

REDUCTION FOR BROTHERS AND SISTERS

A reduction of the net school fee (but not extras) is currently allowed to parents who have two children or more at Clifton excluding Butcombe Nursery. The reductions, which are applied to the younger children, are 5% for the second child, 20% for the third child and 50% for the fourth and subsequent children whilst they all simultaneously attend the School. This discount remains the subject of annual review.

ADVANCE FEES

The School operates a scheme whereby prepayment of fees from year one upwards (at current rates excluding extras) can be made by 'donors' (parents, guardians, grandparents, etc) at a discount. Further information is available from the accounts department upon request.

PAYMENT OF SCHOOL ACCOUNTS

School fees, together with certain standard charges, are billed in advance. All other expenses are charged in arrears. Invoices must be paid by the first day of each term by cheque, bank transfer or direct debit. Credit card facilities may be made available on request but will bear a surcharge of 2% to cover the additional costs incurred by the College. Alternatively, an instalment plan is available. *Outstanding accounts, after the first day of term, will attract a surcharge at a rate of 1.5% per month and, as instructed by Council, pupils whose bills remain unpaid by the half-term break may be asked to leave the College.*

NOTICE OF WITHDRAWAL OF A PUPIL OR CHANGE OF STATUS

A full term's notice must be given *in writing* to the Head or Bursar before a pupil is withdrawn. Failing such notice, a full term's fees will be charged

The above is subject to the Standard Terms and Conditions of Clifton College with which it is recommended that parents ensure they are familiar.