

CLIFTON COLLEGE



POST: School Nurse

HOURS Variable

RESPONSIBLE TO: Senior Nurse

ACCOUNTABLE TO: Senior Nurse

JOB SUMMARY

The post holder will provide a clinically effective high quality service to the population of the college, managing the workload generated by the pupils in the school. The nurse will use research based practice to plan, deliver and evaluate school nursing interventions within the school and the Houses.

School nursing is a specialized practice of professional nursing that advances the well being, academic success, and life-long achievement of students. To that end, school nurses facilitate positive student responses to normal development; promote health and safety; intervene with actual and potential health problems; provide case management services; and actively collaborate with others to build student and family capacity for adaptation, self-management, self-advocacy, and learning.

The post holder is expected to work in partnership with pupils, parents, school personnel, GPs and other appropriate agencies to carry out health surveillance, health promotion and other public health initiatives.

MAIN DUTIES AND RESPONSIBILITIES

1. Professional

- 1.1 To adhere to the NMC Code of Professional Conduct for Nurses, Midwives and Health Visitors and be conversant with the Scope of Professional Practice and other NMC advisory papers.
- 1.2 To exercise awareness of professional responsibilities by organising her/his own work to include time to become familiar with current relevant literature and, taking opportunities for personal and professional development in line with PREP.
- 1.3 To use evidence based practice to develop and maintain a high quality standard of nursing.

2. Managerial

- 2.1 To be familiar with current school policies and procedures.
- 2.2 To participate in the Performance Appraisal process with the Senior Nurse

- 2.3 To participate in clinical supervision with school nurses
- 2.4 To keep accurate comprehensive, updated records and written reports, as required by Clifton College and other statutory agencies.

3. Clinical

- 3.1 To assess, plan and evaluate care programmes in relation to pupils with special educational and health needs.
- 3.2 To work in partnership with children, parents and the school community to address identified needs
- 3.3 Support, advise counsel and refer children experiencing mental health problems.
- 3.4 Assist in the training for school-based staff to support children with healthcare needs, e.g. asthma, diabetes or epilepsy.
- 3.5 Provide support and advice for parents, carers and school staff on childhood illnesses and the management and control of infection and communicable diseases;
- 3.6 Carry out health assessment at school entry, e.g. height, weight, vision and hearing;

4. Educational

- 4.1 The current emphasis on health promotion in schools and the community means that this is a key part of the school nurse's role and should focus on:
 - nutrition and physical activity;
 - mental health and wellbeing;
 - sexual health and relationships;
 - oral and dental health;
 - substance abuse, including smoking and alcohol.

5. General

- 5.1 This is an outline job description and should not be regarded as an inflexible specification. Priorities may change in line with service needs and new duties introduced after consultation with the post holder.

Confidentiality

In the course of your employment you will have access to confidential information relating to Clifton College business. You are required to exercise due consideration in the way you use such information and should not act in any way, which might be prejudicial to the organisation's interests. Information, which may be included in the category, which requires extra consideration, covers both the general business of the organisation and information regarding individuals.

Data Protection

Clifton College is registered under the Data Protection Act 1984. You must not at any time use the personal data held by the organisation for a purpose not described in the Register entry, or disclose such data to a third party.

CLIFTON COLLEGE PERSON SPECIFICATION

POST:	SCHOOL NURSE
HOURS	As and when required

HEADINGS	ESSENTIAL QUALITIES	DESIRABLE QUALITIES
1. Personal Circumstances	Able to work flexible hours Car driver On call availability at weekends	
2. Educational and Qualifications	RN (Child) / RGN with paediatric experience Evidence of Professional Updating Willing to undertake further formal training as required	School Nurse Certificate/Diploma/Specialist Practitioner Qualification or equivalent experience in the school nursing field Health Education Certificate ENB 998 or equivalent A&E / primary care / minor injuries
3. Skills and Abilities required	Positive attitude to change Ability to work on own initiative Ability to communicate both verbally and in writing in an effective way with people from a variety of backgrounds and different ages.	Counselling Skills Sports injury experience Phlebotomy Vaccination certificate Health promotion knowledge and skills

4. Experience	Minimum 2 years post registration experience.	Previous experience of school nursing/community nursing. Previous experience of working with children
5. Knowledge	Knowledge of Child Protection issues Knowledge of NMC Code of conduct	Pastoral care issues
6. Motivation	A committed interest in working with school aged children and young people, and developing a career in school nursing and public health.	

DATE: May 2008